

PENNFIELD CHARTER TOWNSHIP RESOLUTION #11-35
(a Resolution to Adopt an official Code of Ethics and Conduct)

WHEREAS, the Pennfield Charter Township Board recognizes that to carry out its mission of service to the community, the Board, elected officials, appointees, members of commissions, and employees must earn the full confidence of the Pennfield Charter Township community, and

WHEREAS, Township residents and taxpayers expect and are entitled to a local government that conducts its affairs in a fair, ethical, transparent and accountable manner, and

WHEREAS, to accomplish these ends the Board wishes to adopt a Code of Ethical Conduct.

NOW, THEREFORE, BE IT RESOLVED that the following policy of Standards of Ethics and Conduct is hereby adopted:

All public officials, appointees, boards and commissions, and employees of the Township shall abide by the following standards of conduct as adopted by the Pennfield Charter Township Board on July 12, 2011:

1. *A public official, appointee, board or commission member, or employee shall not divulge to any unauthorized person confidential information acquired in the course of employment in advance of the time prescribed for its authorized release to the public.*
2. *A public official, appointee, board or commission member, or employee shall not represent his or her personal opinion as that of the township.*
3. *A public official, appointee, board or commission member, or employee shall use personnel resources, property and funds under his or her official care and control solely in accordance with prescribed constitutional, statutory, and regulatory procedures and not for personal gain or benefit.*
4. *A public official, appointee, board or commission member, or employee shall not, directly or indirectly, solicit or accept any gift or loan of money, goods, services or other thing of value for the benefit of any person or organization other than the township that tends to influence the manner in which the public official or employee or any other public official or employee performs his or her official duties.*

5. *A public official, appointee, board or commission member, or employee shall not engage in a business transaction in which he or she may profit from his/her official position or authority or benefit financially from confidential information obtained or which may be obtained by reason of such position or authority.*
6. *A public official, appointee, board or commission member, or employee shall not engage in or accept employment or render services for any private or public interest when that employment or service is incompatible or in conflict with the discharge of his or her official duties or when that employment may tend to impair the independence of judgment or action in the performance of his or her duties.*
7. *A public official, appointee, board or commission member, or employee shall act in the best interest of the township rather than for personal gain. A township official, appointee, board or commission member, or employee shall not enter into any business relationship that would put them into conflict with their obligations to the township.*

Moved by: Treasure Phillips

Supported by: Trustee Bartlett

Supervisor Behnke – Yes

Trustee Bartlett – Yes

Clerk Case – Yes

Trustee Beard – Excused

Treasurer Phillips – Yes

Trustee Bordine-Houseman – Yes

Trustee Ensign – Yes

I, Kathleen R. Case, Pennfield Township Clerk, do hereby certify that the foregoing resolution was duly adopted by the Township Board, at a Board Meeting held on the 12th day of July 2011.

Kathleen R. Case

Township Clerk